



Volunteer Manager

Position Description

Cameron Can Foundation

Volunteer Manager

Reports to Director of Events

Organization

Founded in 2011, the mission of the Cameron Can Foundation is to provide a continuing legacy of care for families of children who need long term medical assistance. No child should be denied a bright future because of the need for ongoing medical care. When a child has a chronic medical condition the care needed to keep the child thriving can place a real financial strain on what is already a very difficult situation. For many families there is very little in the way of financial support when they fall into the “donut hole” where their income disqualifies them from receiving charity care from the Hospitals/Providers, Division of Specialized Care for Children, AllKids in Illinois, Medicaid and similar programs. Even though many of these families earn an above average income, they are forced to live paycheck to paycheck indefinitely. There are little, if any, funds left to save for emergencies, pay for out of pocket therapies or future life planning. Should a major medical emergency occur, it could financially devastate the family forcing them to choose between paying the mortgage and paying the hospitals, therapists and physicians.

It is the intention of the foundation to help at least two families per year through our annual Cameron Can Event. The number of families targeted will vary from year to year based upon the previous year’s fund raising, the individual family’s needs, and the current status of the foundation accounts.

For more information, please visit www.cameron-can.com

Position

Reporting to the Director of Events, the Volunteer Manager is in charge of developing and recruiting volunteers needed for all events.

Responsibilities

- Recruit required number of volunteers to commit to one-day, short-term and long-term volunteer projects and oversee all volunteers during events
- Based on direction from events team, determine best placement and roles for volunteers during events
- Recruit and supervise committee volunteers including, but not limited to silent auction and raffle set up, event check-in at door, ticket and raffle sales and item pick up
- Lead volunteer training



Qualifications

- BA required
- Excellent and persuasive communicator
- Self reliant, good problem solver and results oriented
- Excellent organizational skills
- Ability to work with diverse group of people in diplomatic manner
- Passion for Cameron Can's mission

Time Commitment

- Approximately 5 hours a week during the three months before an event
- Days of annual event: all day